



# Bitfocus



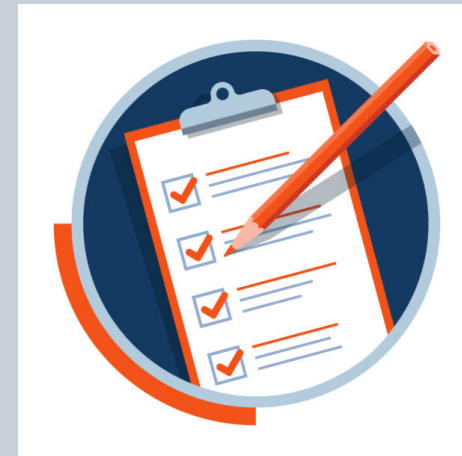
COUNTY OF  
**MARIN**



## Agency Leads Meeting: May 15, 2024

# Agenda

- Announcements
- 2023-2024 Federal Reporting Debrief
- Overlapping Enrollments Guidance
- Reporting How-To's
- Open Communication



# Announcements

# HMIS User Survey Coming in the Near Future



SPRING  
INTO  
SUMMER!

# PIT/HIC is Submitted!

Thank you all for your partnership and collaboration throughout the 2023 – 2024 Federal Reporting Season!



Homelessness Data Exchange 2.0

# 2023-2024 Federal Reporting Debrief

# Federal Reporting Debrief Discussion

Feedback

Questions

Concerns



# Overlapping Enrollments Guidance



# Reporting How-To's

- LSA Data Cleanup: Overlapping Enrollments

# LSA Data Cleanup: Overlapping Enrollments

## Where to find this report

REPORT LIBRARY EXPLORE **DATA ANALYSIS**

DATA ANALYSIS

Folks with access to Data Analysis will find this report here.

Built In Reports 15 report(s) ^




Home	
APR Submission Preparation	▶ RUN
Clarity Usage and System Stats	▶ RUN
Coordinated Entry: Configuration and System Review	▶ RUN
Coordinated Entry: Enrollment Overview	▶ RUN
Coordinated Entry: Length of Time Overview	▶ RUN
Data Quality Dashboard	▶ RUN
LSA Data Cleanup: Funding Source and Configuration Issues	▶ RUN
LSA Data Cleanup: Household and Enrollment Data	▶ RUN
LSA Data Cleanup: Length of Stay and Utilization Overview	▶ RUN
LSA Data Cleanup: Overlapping Enrollments	▶ RUN
LSA Data Cleanup: Project Descriptor Data Issues	▶ RUN
Program Performance	▶ RUN
Recidivism - Returns to Homelessness	▶ RUN
System Performance Measures	▶ RUN
System Performance Measures (Measure 1)	▶ RUN

# LSA Data Cleanup: Overlapping Enrollments

## Understanding the Dashboard Filters

LookML Dashboards

### LSA Data Cleanup: Overlapping Enrollments

40m ago   

Analysis Period

is from 2022/10/01 until 2023/10/01

Overlapping Agency Name

is any value

Overlapping Program

is any value

Overlapped Project Type

is Emergency Shelter – Entry Exit or PH – H...

Overlapping Enrollment CoC

is not Bitfocus

Recommended Analysis Period: Upcoming LSA Reporting period. Right now that's: 10/1/23 – Today's Date

# LSA Data Cleanup: Overlapping Enrollments

## Understanding the Dashboard Filters

LookML Dashboards

### LSA Data Cleanup: Overlapping Enrollments

just now

Analysis Period: is from 2022/10/01 until 2023/10/01

Overlapped Program CoC: is any value

Overlapped Agency Name: is Homeward Bound of Marin

Overlapped Program Name: is any value

Overlapped Project Type: is Emergency Shelter – Entry Exit or PH – H...

Overlapping Enrollment CoC: is any value

Overlapping Agency Name: is any value

Overlapping Program Name: is any value

Overlapping Project Type: is Emergency Shelter – Entry Exit or PH – H...




Recommend setting these filters to “is any value”

# LSA Data Cleanup: Overlapping Enrollments

## Understanding the Dashboard Filters

LookML Dashboards

### LSA Data Cleanup: Overlapping Enrollments

just now   




Analysis Period	Overlapped Program CoC	Overlapped Agency Name	Select your agency for “Overlapped Agency Name”	Overlapped Agency CoC	Overlapping Agency Name
is from 2022/10/01 until 2023/10/01	is any value	is Homeward Bound of Marin			is any value
Overlapping Program Name	Overlapping Project Type				
is any value	is Emergency Shelter – Entry Exit or PH – H...				

# LSA Data Cleanup: Overlapping Enrollments

## Understanding the Dashboard Filters

LookML Dashboards

### LSA Data Cleanup: Overlapping Enrollments

just now   

Analysis Period	Overlapped Program CoC	Overlapped Agency Name	Overlapped Program Name	Overlapped Project Type	Overlapping Enrollment CoC	Overlapping Agency Name
is from 2022/10/01 until 2023/10/01	is any value	is Homeward Bound of Marin	is any value	is Emergency Shelter – Entry Exit or PH – H...	is any value	is any value

Overlapping Program Name	Overlapping Project Type
is any value	is Emergency Shelter – Entry Exit or PH – H...

Recommend leaving these filters as they are defaulted to in order to capture all overlapping enrollments that may exist.

# LSA Data Cleanup: Overlapping Enrollments

## Recommended Use

### Entry/Exit Enrollment Overlaps

Overlapping Enrollments ⓘ

Unique Identifier	Client ID	Overlapped Program ^ CoC	Overlapped Agency ^ Name	Overlapped Program ^ Name	Overlapped Project Type	Overlapped Enrollment ID	Overlapped Project Start Date	Overlapped Household Move-in Date	Overlapped Project Exit Date	User Creating Overlapped Enrollment	Overlapped Enrollment Assigned Staff	Overlapping Enrollment CoC	Overlapping Agency Name	Overlapping Program Name	Overlapping Project Type	Overlapping Enrollment Id	Overlapping Project Start Date	Overlapping Household Move-in Date	Overlapping Project Exit Date	Overlapping Enrollment Assigned Staff
CF86BE9B6	958 ...	CA-507	Homeward Bound of Marin	HB Jonathan's Place Housing	PH – Permanent Supportive Housing (disability required for entry)	63754 ...	2022-11-01	2022-11-01	⊗	mandrews	America Arevalo, Michael Andrews	CA-507	Ritter Center	Ritter ESG Rapid Rehousing	PH – Rapid Re-Housing	63811 ...	2022-11-03	2022-11-03	2022-11-14	MBeyer
CF86BE9B6	958 ...	CA-507	Homeward Bound of Marin	HB Jonathan's Place Housing	PH – Permanent Supportive Housing (disability required for entry)	63754 ...	2022-11-01	2022-11-01	⊗	mandrews	America Arevalo, Michael Andrews	CA-507	Ritter Center	Ritter County Rapid Rehousing Program	PH – Rapid Re-Housing	63815 ...	2022-11-02	2022-11-02	2022-11-02	lbrown
6224E2A9C	29258 ...	CA-507	Homeward Bound of Marin	HB Jonathan's Place Housing	PH – Permanent Supportive Housing (disability required for entry)									Ritter ESG Rapid Rehousing	PH – Rapid Re-Housing	64070 ...	2022-12-13	2022-12-13	2022-12-13	branghiasci

These are the columns to focus your review on. “Overlapped” refers to your agency and program information if the “Overlapped Agency Name” filter is set to your agency.

# LSA Data Cleanup: Overlapping Enrollments

## Understanding the Dashboard Filters

LookML Dashboards

### LSA Data Cleanup: Overlapping Enrollments

Analysis Period: is from 2022/10/01 until 2023/10/01

Overlapped Program CoC: is any value

Overlapped Agency Name: is any value

Overlapped Program Name: is any value

Overlapped Project Type: is Emergency Shelter – Entry Exit or PH – H...

Overlapping Enrollment CoC: is any value

Overlapping Agency Name: is Homeward Bound of Marin

Overlapping Program Name: is any value

Overlapping Project Type: is Emergency Shelter – Entry Exit or PH – H...

After you review the report, then run it a second time changing “Overlapped Agency Name” to *is any value*, and select your agency for “Overlapping Agency Name.”



# LSA Data Cleanup: Overlapping Enrollments

## Recommended Use

- Use this report to review your program's enrollments for proper program enrollment dates and program exit dates. Some enrollment or exit dates may need to be updated to resolve the overlapping enrollment.
- Review [Marin's Overlapping Enrollment Guidance](#) for common examples issues and solutions for overlapping enrollments.



# Reporting How-To's

- [Recidivism – Returns to Homelessness Dashboard](#)

# Reporting How-To's

- [Program Performance Dashboard](#)

## Reporting How-To's

**Do you have specific questions or concerns, or just want to learn more?**

**Reach out to your Bitfocus  
Community Administration  
team – Melissa & Alexis!**

# Open Communication

Resource  
sharing

Problem  
solving

Cross-agency  
Collaboration

Ideas for future Leads  
meetings – What do  
you want to see  
more/less of? What's  
helpful? What's not?

Future  
presentation/discussion  
topic ideas – How to  
make these meetings  
most effective and  
impactful for you?

# Help Desk Support

## How to get in touch with the Help Desk:

- > Use the chat feature on the [website](#) or directly from within your HMIS account.
- > Call **415-429-1400**
- > Email [marin@bitfocus.com](mailto:marin@bitfocus.com)
  - > Escalate to Community Admin as needed
- > *Pro-tip: You may always request to meet with them via Zoom to screen-share. This can be especially helpful when troubleshooting any issues you might be having.*





# Questions, Comments, or Concerns?



Next Agency Leads Meeting: July 17, 2024